



## **Intimate Care And Toileting Policy**

**Pre-school Manager: Nicky Benson-Dare  
Designated Safeguarding Lead: Rebecca Ballard**

**This policy will be reviewed annually. It will also be revised following any concerns and/or updates to national and local guidance and procedures.**

## Statement

At St Peter's Busy Bees Pre-school, children join us at different stages of development. As part of their physical development, we support children in becoming independent in toileting and hand washing.

## Procedures

- We check every morning to ensure toilets are clean and clear from spills.
- We ensure there is toilet paper, soap and paper towels to support the children in their toileting requirements
- We make necessary adjustments to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained. We have changing mats and also a potty if the child is not confident in using the toilet.
- We have toilet training seats and support steps to aid children in using the toilet when they are ready.
- We encourage parents/carers to bring in a familiar potty/ toilet training seat for the child from home, if it will support the child with their toilet training.
- We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. We ask parents to supply nappies/pull ups, wet wipes and disposable nappy sacks. It is then agreed with the parent that they take the soiled nappy home to dispose of.
- Staff are aware when a child is in nappies or pull-ups. Young children from the age of two should wear pull-ups or other types of trainer pants as soon as they are comfortable with this and their parents agree, to encourage toilet independence.
- Key persons or their buddy, undertake changing their own key children wherever possible.
- During the course of the morning, the child will be encouraged to use either the potty or toilet.
- Staff will put on gloves and aprons before changing the child.
- Staff are familiar with the hygiene procedures.
- Children are encouraged to use the toilet throughout the session
- Children are encouraged to wash their hands.

- Anti-bacterial hand wash is used.
- We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non- judgemental concern of adults.
- We encourage children to become independent with their toileting and hand washing.
- Staff record any support given to a child involving intimate care or toileting; changing wet clothes; changing a nappy or supporting a child to use the toilet, for example, in the toileting record book. This allows us to monitor children who are toilet training and also supports us to safeguard children and staff.